

## Notice of Meeting

# Adult Social Care Select Committee



**SURREY**  
COUNTY COUNCIL

**Date & time**  
**Thursday, 5**  
**December 2013**  
**at 10.00 am**

**Place**  
Ashcombe Suite,  
County Hall, Kingston  
upon Thames, Surrey  
KT1 2DN

**Contact**  
Ross Pike or Andrew Spragg  
Room 122, County Hall  
Tel 020 8541 7368 or 020 8213  
2673

**Chief Executive**  
David McNulty

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andrew.spragg@surreycc.gov.uk

**If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9068, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email [ross.pike@surreycc.gov.uk](mailto:ross.pike@surreycc.gov.uk) or [andrew.spragg@surreycc.gov.uk](mailto:andrew.spragg@surreycc.gov.uk).**

**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Ross Pike or Andrew Spragg on 020 8541 7368 or 020 8213 2673.**

### **Members**

Mr Keith Witham (Chairman), Mrs Margaret Hicks (Vice-Chairman), Mrs Liz Bowes, Mr Graham Ellwood, Miss Marisa Heath, Mr Saj Hussain, Mr George Johnson, Mr Colin Kemp, Mr Ernest Mallett MBE, Ms Barbara Thomson, Mrs Fiona White and Mr Richard Walsh

### **Ex Officio Members:**

Mr David Munro (Chairman of the County Council) and Mrs Sally Ann B Marks (Vice Chairman of the County Council)

## **TERMS OF REFERENCE**

The Select Committee is responsible for the following areas:

- Services for people with:
  - Mental health needs, including those with problems with memory, language or other mental functions
  - Learning disabilities
  - Physical impairments
  - Long-term health conditions, such as HIV or AIDS
  - Sensory impairments
  - Multiple impairments and complex needs
- Services for Carers
- Safeguarding

## PART 1 IN PUBLIC

### **1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

### **2 MINUTES OF THE PREVIOUS MEETING: 24 OCTOBER 2013**

(Pages 1  
- 12)

To agree the minutes as a true record of the meeting.

### **3 DECLARATIONS OF INTEREST**

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

#### **Notes:**

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

### **4 QUESTIONS AND PETITIONS**

To receive any questions or petitions.

#### **Notes:**

1. The deadline for Member's questions is 12.00pm four working days before the meeting (29 November 2013).
2. The deadline for public questions is seven days before the meeting (28 November 2013).
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

### **5 RESPONSES FROM THE CABINET TO ISSUES REFERRED BY THE SELECT COMMITTEE**

The Committee made no referrals to Cabinet at its last meeting, so there are no responses to report.

### **6 DIRECTOR'S UPDATE**

The Strategic Director for Adult Social Care will update the Committee on important news and announcements.

- 7 RECRUITMENT AND RETENTION UPDATE** (Pages 13 - 26)
- Purpose of the report:** Policy development and review
- This report provides Adult Select Committee with a summary of how we have improved the strategic management of workforce; the challenges that we face nationally and locally within Surrey; an overview of the current workforce; and workforce plans for core services. It includes information on the challenges we face both as a sector and an employer, and suggests a role for Members in developing a sustainable Adult Social Care Workforce in Surrey.
- 8 SERVICE FOR PEOPLE WITH A LEARNING DISABILITY PUBLIC VALUE REVIEW (PVR) UPDATE** (Pages 27 - 40)
- Purpose of report:** Scrutiny of Services
- This report will detail the progress in implementing the recommendations arising from and the performance against savings targets identified by the 2012 Learning Disability PVR
- 9 PROGRESS WITH IMPLEMENTATION OF THE ADULT MENTAL HEALTH SERVICES PUBLIC VALUE REVIEW (PVR)** (Pages 41 - 70)
- Purpose of the report:** Scrutiny of Services
- The committee will scrutinise progress in implementing the recommendations arising from the 2012 adult mental health services PVR.
- 10 RECOMMENDATION TRACKER AND FORWARD WORK PROGRAMME** (Pages 71 - 84)
- The Committee is asked to monitor progress on the implementation of recommendations from previous meetings, and to review its Forward Work Programme.
- 11 DATE OF NEXT MEETING**
- The next meeting of the Committee will be held at 10am on 16 January 2014.

**David McNulty**  
**Chief Executive**

Published: Wednesday, 27 November 2013

## MOBILE TECHNOLOGY – ACCEPTABLE USE

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- Interfere with the PA and Induction Loop systems
- Distract other people
- Interrupt presentations and debates
- Mean that you miss a key part of the discussion

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*Thank you for your co-operation*